

Bayfield Early Education Programs, Inc.

P.O. Box 1584 Bayfield, Colorado 81122

970-884-7137 970-884-2960 FAX

beeprogram@qwestoffice.net www.beepreschool.org

Application for Employment

(Please Print Clearly)

The Civil Rights Act of 1964 prohibits discrimination in employment because of race, color, age, religion or national origin. Public Law 90-202

Personal

Date _____

Name _____ SSN _____
First Last MI

Present Address _____
Number Street City State Zip

Mailing address if different from above _____

Previous address _____ For how long _____

Email address _____

Cell phone number _____ Home phone number _____

Position applied for _____

How did you learn of this opening? _____

Have you previously been employed at BEEP? _____ In what capacity?

Have you ever been convicted of a criminal offense other than a minor traffic violation? No ___ Yes ___ If yes, describe in full.

Have you ever had any indicated finding of child abuse filed in your name? No ___
Yes ___ If yes, describe in full.

If hired, on what date would you be able to start work? _____

Educational Background

Transcripts

If applicable, please attach transcripts to indicate coursework completed in early childhood and/or primary education.

Please tell us about your post-secondary educational background.

1. Type of School _____
Name and Address _____
Years/Months Attended _____
Major Area of Study _____
Graduated? _____

2. Type of School _____
Name and Address _____
Years/Months Attended _____
Major Area of Study _____
Graduated? _____

3. Type of School _____
Name and Address _____
Years/Months Attended _____
Major Area of Study _____
Graduated? _____

Check Highest Degree/Certification Attained:

___ None ___ CDA ___ AA ___ B.A. or B.S ___ MA/MS ___ Other

Do you currently meet the Early Childhood licensing requirements for the position applied for? ___ No ___ Yes

If yes, please provide certificates and/or transcripts

Do you have a current CPR/1st Aid Card ___ No ___ Yes?

If yes, please attach a copy

Awards

List honors, awards or distinctions you have earned:

Community affiliations

Please describe your involvement in the Bayfield community

Professional memberships

Please list professional memberships

Employment

Please list all relevant work experiences beginning with the most recent.

1. Current or Most Recent Position Held

Employer Name _____

Position Title _____

Employer Contact Information

Street, City, State and Zip Code _____

Phone _____

Supervisor/Reference Contact Information

Name _____

Phone _____

Email _____

Employment Details

Dates of Employment From _____ to _____

Full or Part Time _____

Last Annual Salary or Wage? _____

Reason for Leaving? _____

May we contact this employer? Yes No

Please list the responsibilities/accomplishments at this Position

2. Previous Position Held

Employer Name _____

Position Title _____

Employer Contact Information

Street, City, State and Zip Code _____

Phone _____

Supervisor/Reference Contact Information

Name _____

Phone _____

Email _____

Employment Details

Dates of Employment From _____ to _____

Full or Part Time _____

Last Annual Salary or Wage? _____

Reason for Leaving? _____

May we contact this employer? ____ Yes ____ No

Please list the responsibilities/accomplishments at this Position

3. Previous Position Held

Employer Name _____

Position Title _____

Employer Contact Information

Street, City, State and Zip Code _____

Phone _____

Supervisor/Reference Contact Information

Name _____
Phone _____
Email _____

Employment Details

Dates of Employment From _____ to _____
Full or Part Time _____
Last Annual Salary or Wage? _____
Reason for Leaving? _____
May we contact this employer? Yes No

Please list the responsibilities/accomplishments at this Position

References

Please list professional references; (Include only individuals who know of your work professionally)

Reference #1

Name _____
School/Organization _____
Current Position _____
Relationship to Applicant _____
Years Known _____
Phone _____

Reference #2

Name _____
School/Organization _____

Current Position_____

Relationship to Applicant_____

Years Known_____

Phone_____

Reference #3

Name_____

School/Organization_____

Current Position_____

Relationship to Applicant_____

Years Known_____

Phone_____

Essay Questions

1. What is your philosophy about early childhood education?

2. Describe your management or teaching style.

3. What experiences, skills or qualifications can you bring to Bayfield Early Education Programs which would make you a good employee.

*Thank you for your interest in employment with BEEP.
Please let it be known that BEEP is an "at will employer".*

